



11 July 2019

Dear Parent/Carer

As part of the academy's safeguarding practice we will practice an invacuation procedure, as a whole academy, before the end of this academic year. This procedure is used in the unlikely event of a risk to our students from an external factor. This could be from a chemical spill, hazardous weather or an intruder. We will be training students imminently on what to do in the unlikely event of an invacuation.

We want to stress to you that we do not have any information that indicates any immediate risk. We hope the invacuation procedure will never have to be used for real, but it is important that we all know what we have to do in a real emergency and take every step to ensure the safety and wellbeing of our academy members.

It is good practice for all educational establishments to practice an invacuation procedure, in the same way that we would for a fire drill. Therefore, we can assure you, that this practice will be done to inform students of what would need to be done in the unlikely event on invacuation having to be carried out for real.

As always, if you have any further queries about this, please do not hesitate to contact us at the academy using our email address [office@poolhayes.atrust.org.uk](mailto:office@poolhayes.atrust.org.uk)

Yours faithfully

*PJ Harris*

Mrs P Harris  
Principal